Welcome to the 2020-2021 UConn Extension Tolland County 4-H Fairboard Orientation Promoting a “Culture of Change”
I pledge...

my **head** to clearer thinking, my **heart** to greater loyalty, my **hands** to larger service, and my **health** to better living for my **club**, my **community**, my **country**, and my **world**.
What is the Structure of Tolland County 4-H Fair Association and Fairboard?

• Membership of the fair association is made of up of all the enrolled members in Tolland County, at the club and independent level.

• Fairboard consists of members of the Tolland County 4-H Fair Association who are elected by the fair association to plan, and execute the operation of the Tolland County 4-H Fair.

• The Fairboard is governed by a Constitution, Bylaws, and Policies and Procedures.
Tolland County 4-H Fairboard Constitution

Is a document that established the following items:

The name of the organization

The purpose of the organization

Where the fairboard meets as a place of business
The Tolland County 4-H Fairboard Bylaws is a document that:

- Outlines Fair Association membership in Tolland County Members, Directors, Officers, Advisors

- Establishes the role of the Executive Committee: The President, Three Vice Presidents, Recording Secretary, The Treasurer, Last year’s President, Two Advisors, and the Extension Educator

- Explains the duties of the board of directors, officers, and Committee Chairs

- Stipulates meeting times both for monthly and the annual meeting
The Tolland County 4-H Fairboard Bylaws is a document that:

• Establishes Quorum
  For the Fair Board of Directors’:
  30 for the annual membership meeting
  10 from the monthly meeting
  For the Executive Committee:
  3 for all meetings

• Establishes Rules for:
  Amendment to bylaws
  Attendance at meetings
  Dissolution of the Association

• The bylaws can only be changed through an amendment
  The entire fair association membership notified 30 days prior to the vote
  The vote is at a monthly, annual or specially called meeting
This document helps the Board of Directors understand specifically the job descriptions of Officers and Committee Responsibilities

- Fairboard President –
- Livestock Vice President –
- Activities Building Vice President –
- Grounds and Safety Vice President –
- Fairboard Recording Secretary –
- Fairboard Corresponding Secretary –
- Fairboard Treasurer –
Tolland County 4-H Fairboard Committees

• Awards, Ribbons and Trophies Committee –
  • Publicity Committee –
  • Fair book and Ad Campaign Committee –
    • Entries and Tallies Committee –
  • Judges, Stewards, and Superintendents Committee –
    • Programs Committee –
  • Grounds and Safety Committee –
    • Food Service Committee –
    • T-Shirt Booth Committee –
      • Events Committee –
      • Junior Advisors –
This Document is a **GUIDE** to use in planning the year

- It gives specifics for each month throughout the year as to what has to happen when.

- Each committee also has a specific calendar of events so that they are on track with the overall fairboard calendar of events.

- Please refer to your handbook for specifics on the overall calendar of events, and consult your committee advisor for a copy of the committee calendar of events.
Thank you for your undivided attention. We hope that this brief presentation will help you navigate the handbook that has been given to you. We now invite you to participate in the workshops planned that will help us all “Make the Best Better”