2019 New England 4-H Judges’ School
Presented by the New England 4-H Horse Program Committee

March 29 - 31, 2019
Mount Holyoke College
South Hadley, MA
Thank you for your interest in the New England 4-H Judges’ Program!

The New England 4-H Horse Program Committee will be hosting the 2019 New England 4-H Horse Judges’ School on March 29-31, 2019 located at Mount Holyoke College in South Hadley, MA. We have been hard at work to ensure this is our best event to date and we hope you will join us. Education is our focus and we believe that a consistent educational message will provide 4-H exhibitors throughout our region a professional, fair and top-quality evaluation of their equine skills. Once again, our school is approved for application for a Pony of America (POAC) national judge’s card. New this year, we are pleased to introduce a Steward/Show Management track.

Things You Need to Know Before Attending Judges’ School

**Hotel Information**

***Reservations must be received on or before February 5th, 2019***

Fairfield Inn and Suites – Marriott  
229 Whiting Farms Road, Holyoke, MA 01040  
413-533-2800  
Request the group rate: **NE 4-H Judges’ School** for 3/29 & 3/30  
Room rate is $119/night (before taxes)

Please check with the hotel for all other specifics, including check in and out times, room amenities etc. Directions and a map will be sent to registrants once registration for Judges’ School is received.

**Are you a New England 4-H Carded Judge?**

Your judge’s card must be renewed annually to remain a current New England 4-H Horse Show Judge. Additionally, judges must attend an accepted judges’ school every **three** years, including the live judging session, and complete the rulebook test attaining a minimum score of **85%**.

Judges currently on our list may renew without attending school in 2019, providing they send proof of attendance at an accepted 4-H judges’ school in 2017 or 2018. Judges who last attended an accepted school in **2016 or before, must attend in 2019** to remain eligible for the New England list. If this is the only card you hold, please note there will not be another New England School until 2021.

The New England 4-H Horse Program accepts attendance at multiple 4-H judges’ schools. To find out if your attendance at another school would qualify for renewal, please contact Sherri Thornton, Committee Chair.

***In order to remain current, you must renew your judge’s card by 3/20/19***

**Looking for the current New England 4-H Judges’ List?**

The listing can be found on the six New England States’ Cooperative Extension websites under the 4-H Horse Program. It is also publicized on the Eastern States Exposition “The Big E” website under the 4-H Horse Program.
First Time Attending New England 4-H Judges’ School?

Welcome! We look forward to meeting you and we are eager to know how you first heard about New England Judges’ School. A wealth of knowledge and a network of experienced judges and mentors awaits you.

For your initial application, our program developed the below prerequisites for each carded level:

**Novice Judges** – These are individuals just embarking on their judging career. They have a good working knowledge of horse judging and may or may not have been part of a 4-H, youth or college horse judging team. These individuals may also have or currently are judging with experienced judges. They are qualified to judge small shows without another judge.

- Must be at least 18 years of age
- Must attend an accepted judges’ school in the year of their initial application
- Complete the live judging session of Judges’ school
- Take the rulebook test attaining a minimum score of 85%
- Complete the application

**Skilled B Judges** – These are experienced judges qualified and interested in judging most shows. May or may not be interested in judging extremely large shows.

- Must have current, active judging experience (4-H experience/background preferred).
- Must submit a resume clearly outlining horse show judging experience which must include the following:
  - Shows judged
  - Size of show
  - Show management reference contact information
  - Three letters of reference outlining applicant’s horse judging expertise
- Complete the live judging session of Judges’ school in the initial application year
- Take the rulebook test attaining a minimum score of 85%
- Must attend an accepted judges’ school including the live judging session and submit attendance verification.

**Skilled A Judges** – These are experienced judges who would be qualified and interested in judging large shows, including County/Regional/State Shows.

- Must complete all requirements for a Skilled B Judge’s Card
- Must successfully complete an interview during attendance at New England Judges’ School.
- Must be willing to assist/teach if asked at New England Judges’ School.
- Level A application is only possible in the year that New England Judges’ School is held

Ready to Advance to the Next Level in your Judging Career?

Complete an application for your current level plus submit the following criteria respectively:

**Novice level to Skilled B level:**
- A list of all shows judged with a contact person for each show
- A resume highlighting your judging experience
- Three letters of reference outlining applicant’s horse judging expertise

**Skilled B level to Skilled A level:**
- Judged at least six (6) shows in the last 5 years (not to include novice experience)
- Interview with the New England 4-H Horse Program Selection Committee
Complete Your Registration Early!
Registration is now open until March 20, 2019. **No on site registration will be allowed!**

- **Attending the 2019 New England Judges’ School for certification?**
  - **$75 Package**
    - Includes all educational sessions, annual card fee and lunch on Saturday.

- **Renewing your card but not attending this year?**
  - **$35**
    - Includes annual card fee
    - Verification of attendance to an accepted alternate school **must** be provided with renewal application (between 2017 and 2018).

- **Auditing the 2019 New England Judges’ School for the education?**
  - **$50**
    - Includes all educational sessions and lunch on Saturday.

**Registration Refund**
Refunds will be made in full for cancellations received in writing by March 1, 2019. **No refunds will be issued for cancellations after this date.**

**Cancellation**
The New England 4-H Horse Program Committee reserves the right to cancel or postpone any course activity due to insufficient enrollment, inclement weather or other unforeseen circumstances. If the school is canceled or postponed, the New England 4-H Horse Program Committee will refund registration fees but cannot be held responsible for other costs, charges or expenses, including cancellation/change charges assessed by hotels, airlines or travel agencies.

**Rulebook Test**
The Rulebook Test will be emailed to you for completion prior to school. The web location for viewing or downloading the 2018 New England Rulebook is [http://www.4-h.uconn.edu/](http://www.4-h.uconn.edu/)

Your completed test must be postmarked on or before **March 20, 2019** to:
New England 4-H Horse Program Committee
C/O Carol Birdsey, Judge’s Application Coordinator
2 Randolph Road
Middletown, CT 06457
rbirdsey01@snet.net

**Awarding of Judge’s Card and Verification of Attendance**
Verification of attendance will be awarded on Sunday at the conclusion of the program. 4-H Judges’ List members must show proof of attending sessions Saturday and Sunday by signing in both days in order to receive credit for attending. All 2019 New England Judge’s Cards will be awarded to successful candidates at completion of school, and evaluations turned in. If you are renewing by mail, you should receive your card approximately three weeks after school closes. Auditors will be provided with a certificate of attendance.
2019 SCHEDULE

FRIDAY, March 29th

5:30—10:00pm  Interviews for Skilled Level A Candidates

Subject to change due to number of applicants. TBD

SATURDAY, March 30th

8:00—9:00am  REGISTRATION - Coffee, tea and water available

9:00—9:15am  Welcome/List Requirements/POAC information

9:15—12:00pm  Breakout sessions (Please see detailed schedule included)

12:00—1:15pm  LUNCH – Willits-Hallowell Conference Center, Morrison Room

1:15—5:30pm  Breakout sessions (Please see detailed schedule included)

SUNDAY, March 31st

8:30am  Live Judging: Interactive discussion

11:00am  Wrap Up/Receive Certificates/Dismissal
2019 Registration for New England Judges’ School

Please LEGIBLY PRINT all information

Name ___________________________________________ Age _______
Scholarship Applicant
☐ ESE Alumni 18-25 only

Mailing Address _____________________________________________________________

Town __________________ State ___________ Zip ___________

E-mail _________________________________________________________________

Contact # ____________________________  Contact # ____________________________

___ I will be attending the 2019 New England Judges’ School.
Enclosed is a check in the amount of $75 which includes educational sessions, card fee and lunch.

___ I attended another accepted 4-H Judges’ School in 2017 or 2018 and choose only to renew my New
England Judges’ Card at this time.
Enclosed is a check for $35 which includes the annual card fee. I have included a COMPLETED renewal
application and test.

___ I will attend the program as an educational auditor. I realize this does not qualify me as a carded judge.
Enclosed is a check in the amount of $50 which includes educational sessions and lunch.

Return this completed registration form with payment by March 20, 2019 and you will receive an email
confirmation. No registrations will be accepted after March 20th.

**Make all checks payable to New England 4-H Council - HORSE**

Note: There will be a $40 returned check fee for any checks with insufficient funds

Mail to:
New England 4-H Horse Program Committee
C/O Carol Birdsey / Judge’s Application Coordinator
2 Randolph Road
Middletown, CT 06457
E-mail: rbirdsey01@snet.net
Name__________________________________________________________

Address__________________________________________________________________

City __________________________ State ___________ Zip ________________

Contact numbers: 1st __________________________ 2nd _______________________

Are you over 18 years of age? Yes_____ No _____

Email address _______________________________________________________________________________________

2nd Email address _______________________________________________________________________________________

Please indicate which level for which you wish to apply or renew. Refer above for level requirements.

___Skilled A  ___Skilled B  ___Novice

Please rank all of the following classes based on your judging experience (using numbers 1-5—
1=most confident, 5=least confident; you may use numbers more than once):

___ Western Horsemanship/Equitation ___ Halter

___ Hunters/Jumpers over fences ___ Lunge Line

___ Saddle Seat Equitation/Pleasure ___ Discipline Rail

___ Hunt Seat Equitation/Pleasure ___ Timed Driving Classes

___ Driving Reinsmanship/Pleasure ___ Gymkhana

___ Miniature Horses (multiple types of classes) ___ Gaited Horses

___ Donkeys and Mules (multiple types of classes) ___ Fitting & Showmanship

___ Draft Breeds (Halter and driving) ___ Trail

___ Dressage ___ English ___ Western ___ Command

___ High School Equestrian Teams ___ Reining

___ Horse Judging Contests (must assign cuts and give oral reasons)

Check Associations that you currently hold an Approved Judges Card from:

All 4-H Cards: _____________________________________________________________

[ ] AQHA  [ ] AMHA  [ ] NSBA  [ ] APHA  [ ] AHSA  [ ] ApHC  [ ] IBHA  [ ] PHBA

[ ] PtHA  [ ] Mini: ___ AMHA  ___ AMHR/ASPC

[ ] Other:

(Proof is required – please attach copies of verification)

Attendance at a New England 4-H Horse Program Committee approved judges’ clinic is required before finalizing your approval as a New England 4-H Horse Program carded judge. Attach proof or email of person who can verify your attendance at clinic.

Date 4-H Judges’ School was attended: ________________________________

Name of 4-H Judges’ School attended: ________________________________
Were you ever a 4-H member? ___ leader? ___ volunteer? ___ (check all that apply)

Brief description, if any, of your 4-H experience:

How many years have you been judging? ______

Have you ever had a novice judge work under your direction? _____ yes _____ no

A listing of all shows judged with contact person for each show judged (a completed evaluation for each show judged will be accepted in place of a listing of shows as long as there is contact information for a show official on that evaluation)

If no shows judged please tell us why:
   Not Asked □
   Other ____________________________________________________________

Have you ever been suspended from an association? _____ yes _____ no
   If yes, please explain with attached documentation.

Have you ever been convicted of a felony? _____ yes _____ no
   If yes, please explain with attached documentation.

I verify that all information on this form is complete and accurate. I also agree to abide by the Expectation of Ethics, and understand that failure to do so may result in my removal from the New England 4-H Horse Judges’ List.

Signature ___________________________________________ Date ____________

Print Name ____________________________________________________

RETURN TO:
New England 4-H Horse Program Committee
C/O Carol Birdsey / Judge’s Application Coordinator
2 Randolph Road
Middletown, CT 06457
E-mail: rbirdsey01@snet.net
New England 4-H Horse Program
JUDGE DESIGNATION

The designation of being a New England 4-H Horse Program Approved Judge is a privilege. Qualifications that the New England 4-H Horse Program is searching for include equine expertise, personal character and an interest in the New England and all 4-H Youth Horse Programs. Professional conduct is expected at all times. Status as an approved New England 4-H Horse Program Horse Judge may be revoked by the New England 4-H Horse Program Judges’ Selection Committee at any time without a formal hearing. As a courtesy, the New England 4-H Horse Program Judges’ Selection Committee may grant a 60-day notice if possible. No privilege of appeal shall be available. A rejected applicant may re-apply one year after date of rejection. An additional fee is required for this application.

The information on this application is accurate and true to the best of my knowledge. I fully understand any inaccuracies or discrepancies will be considered unfavorable in my application. Furthermore, I understand that the designated authorities of the New England 4-H Horse Program Committee have the right to accept or deny this application, as well as the right to withdraw my name from the list of approved New England 4-H Horse Program judges at any time. I will not challenge the New England 4-H Horse Program Committee’s acceptance or rejection of my application or its removal of me as a New England 4-H Horse Program judge. I agree to abide by the rules and regulations of the New England 4-H Horse Program, and the Expectation of Ethics in consideration for the addition of my name to the New England 4-H Horse Program Approved Judges’ List. I also understand that failure to do so may result in my removal from the New England 4-H Horse Judges’ List.

_________________________________________  ____________________
Signature of Applicant                     Date

_________________________________________
Printed Name
EXPECTATION OF ETHICS

It is understood that all 4-H judges will adhere to the following expectations:
1. Be worthy of trust, honor and confidence.
2. Respect all people, including myself.
3. Be responsible, accountable, and self-disciplined in the pursuit of excellence.
4. Be just, fair, and open.
5. Be caring in my relationships with others.
6. Be aware that my actions and decisions affect others and strive to be a contributing and law-abiding citizen.

CODE OF CONDUCT

As a judge in the New England 4-H Horse Program I agree to:
♦ Place each class in accordance with the rules and class specifications of the New England 4-H Horse Show Rules and Guidelines.
♦ Be courteous and respectful, demonstrate good sportsmanship and deal with conflicts in a tactful manner.
♦ Under no circumstances allow the consumption of alcohol or use of illegal drugs while competitors are in the show pen or be under the influence of either while judging.
♦ Be a positive role model for youth.
♦ Professional conduct is expected at all times, including posts on social media.
♦ Refrain from unacceptable practices such as verbal or physical abuse, lack of compliance with anti-discrimination laws, or committing criminal acts.
♦ Accept direction and support from salaried Extension staff or selected management volunteers.
♦ Treat animals humanely and expect 4-H participants to do the same or suffer dismissal from the show grounds.

I have been provided with the opportunity to review the above code of conduct and have been given the opportunity to ask questions, and any questions have been answered satisfactorily. By signing below, I acknowledge that I have read and agree to adhere to the code of conduct described in this document. I understand that failure to comply with this code of conduct may result in disciplinary action or termination as a Horse and Pony Judge for the New England 4-H Horse program.

_______________________________
Print Name

_______________________________
Signature

_______________________________
Date

_______________________________
New England Extension Representative Signature

_______________________________
Date

Title of Representative
APPLICATION CHECKLIST

Have you included all the necessary items required?

☐ School Registration Form
☐ Completed Application
  - Judge Designation
  - Expectation of Ethics/Code of Conduct
  - Verification Documentation (if applicable)
☐ Payment
☐ Rulebook Test (separate from this packet)

More Questions?

Visit and like us on Facebook/New England 4-H Judges School

Contact Us:
Sherri Thornton, Committee Chair
207-341-7848
wifie55@roadrunner.com
Your email or call will be returned as soon as possible

Carol Birdsey, Judge’s Application Coordinator
860-344-1804
rbirdsey01@snet.net

**All communication will be via email unless you specifically request communication via USPS**

“Make the Best Better”