**4-H SAMPLE FORMS**

The following pages are forms that may be used in the execution of a horse event. For approval of use, please check with your local or state 4-H office.

**GUIDELINES FOR CONTRACT NEGOTIATIONS**

The following guidelines were put together to assist the Appaloosa Horse Club [ApHC] Judges in negotiating their judging contracts. An open line of communication with show management is strongly encouraged so that all details of the contract may be specified and put in writing. The ApHC judges are free agents when it comes to negotiating a judging contract with a show; however, they are also a representative of the ApHC at all times. By following these guidelines, the judge and show management will both benefit.
Checklist of Details That Need to Be Specified Before Accepting a Judging Job

Wages
- What is the daily wage?
- Will you charge overtime?
  Be sure to specify how many hours will be worked before overtime will be assessed. Make sure this is stated in the written contract and that it is agreed upon by both parties. The industry standard is $50/hour for anything over 9 hours. Be sure that the show agrees to this ahead of time. It is not acceptable to ask for overtime after the fact.

Show Statistics
- How many entries have you had in the past?
- How many days does the show run?
- How many classes are offered each day?
- What was the starting and finishing time last year?
- Will there be more help at the show to keep it moving in a timely fashion? (I.e. ring crew, ring steward, gate person, etc.)
- What breaks will be available throughout the day? How many breaks will be offered and how long will they be?
- Will there be any futurities/maturities, special events or awards presentations, etc.?

Transportation Arrangements
- How will you travel to the show? If you are flying, will you purchase your own airline ticket or will show management do that for you? If you are driving, will you be reimbursed for mileage?
- If you are flying, who is going to pick you up at the airport and bring you back to the airport or will you need to take a shuttle or taxicab? Will you be reimbursed for the shuttle or taxicab expense? If you have to rent a car, will this already be arranged and paid for or will you be reimbursed for this expense?
- If you are traveling overseas, did you get your passport?

Lodging Accommodations
- Where will you be staying?
- Do you have directions to the hotel?
- Is your room guaranteed for late arrival?

Getting To and From Show Grounds
- Will you be picked up and taken to the show grounds or are you responsible for getting there yourself?
- If you are driving yourself, when are you expected to arrive at the show grounds?
- Do you know how long it takes to get to the show grounds so that you are sure you will allow enough time to get there?
- Did you request a show schedule so that you have written verification of your requested arrival time?

Meals
- Will meals be supplied or will a per diem be given?

Show Management Contact Person
- Are you sure that all your contract specifications are going to be put in writing and you will have a chance to approve them?
- Did you request receipt of your contract within a specified length of time? (e.g. within 30 days of phone conversation.)
- If you do not receive written verification that you are indeed judging the show, be sure to call and reconfirm before accepting other offers.
- Did you ask for a follow-up call from show management right before the show to reconfirm arrival time, transportation and lodging arrangements?
- Did you get the names and phone numbers of two contact people (an alternate in case the first person cannot be reached) that can be reached the day before and the day of the show in case of an emergency, etc?
Judging Agreement

Today’s Date: ____/____/____

Show Name: ___________________________ Manager: ___________________________

Show Dates: __________________________ Manager’s Address: ______________________

Location: ____________________________ Manager’s Phone: _ (___) ___--______

Name of Judge: _______________________ Manager’s Cell _ (___) ________________

Judge’s Phone: _ (___) ___--__________ Manager’s Cell _ (___) __________________

Judge’s Address: ______________________ Judge’s Cell _ (___) __________________

____________________________________

☐ Show bill enclosed, classes, sections, breed (s) to be judged:_________________________

Expenses Included

☐ Mileage @ _____ per miles; ☐ Airfare ☐ Meals

☐ Lodging ☐ Other: _________________________________________________________________

Arrival Time: ________________________ Departure Time: ____________________________

To be picked-up by: ________________________

☐ Will need to provide own transportation.

☐ Rental Car Information: ________________________________________________

Rule Book(s)

☐ USEF ☐ 4-H ☐ Breed (specify) ☐ Local Rules

☐ Other ______________________________________________________________________

Please list patterns required (or refer to show bill):__________________________________

Show management agrees to pay a total of $_________ to the judge upon completion of the show.

Is any other information attached? ☐ Yes ☐ No

Either party may nullify this agreement if the other party breaches a material term of this

Agreement. The wronged party may recover reasonable costs, including but not limited to:

transportation, meals, lodging, airfare, attorney’s fees and court costs.

____________________________________ ____________________________

Show Manager Date Judge Date

______________________________

New England 4-H Rule Book
Revised February 2013
New England 4-H Horse Project Helmet Rule

1. Effective January 1, 2002, all youth under 19 participating in any 4-H equestrian activity, regardless of seat, shall wear a properly fitted equestrian helmet with carries a current ASTM/SEI approval with secured chin harness properly fastened at all times when mounted on an equine or in a vehicle being pulled by one or more equines.

2. It is the responsibility of the rider or the parent or guardian of the minor rider, to see to it that the headgear worn complies with such approved standards and carries the proper seals, and is properly fitted and in good condition. Due to degeneration concerns, equestrian and sport manufacturers recommend replacement every five years. The New England 4-H Council Horse Program, organizing committees, and licensed officials or leaders are not responsible for checking headgear worn for such compliance. The New England 4-H Horse Program or said committees and officials and leaders make no representation or warranty, expressed or implied, about such headgear and cautions riders that serious injury may result despite wearing headgear, as no helmet can protect against all foreseeable injuries in equestrian activities.

3. At any 4-H equestrian activity, the official activity manager (e.g. show manager, clinic organizer, club leader) may, at his/her discretion, check a participant’s equestrian helmet for proper standards. If the participant is found to be wearing an unapproved, defective or improperly fitted helmet, he/she will NOT be permitted to participate in any mounted or driving activities until proper headgear is acquired.

4. The approved helmet requirement supersedes all hat and helmet requirements as stated under appointments in the current set of rules and regulations.

Assumption of Risk and Release

NEW ENGLAND 4-H COUNCIL HORSE PROJECT

I have read the NEW ENGLAND 4-H COUNCIL HORSE PROJECT EQUESTRIAN HELMET RULE printed above. I understand that equestrian activity involves certain risks of physical injury. I, nonetheless, wish to participate in the New England 4-H Council Horse Project. I do so at my own risk and agree to indemnify and hold harmless, the Eastern States Exposition/Employees/trustees, the New England 4-H Council/Committee, employees, and agents from any and all losses, penalties, damages, settlements, costs or other expenses or liabilities arising out of this activity.

Name of 4-H Member ______________________________________________
Signature of 4-H Member __________________________________________

Name of Parent or Guardian _________________________________________
Signature of Parent or Guardian ______________________________________

(If 4-H member is under 18, must be signed by parent or guardian having majority custody of the minor)

Address of 4-H Member _____________________________________________
Date ___________________ Phone Number ____________________________

New England 4-H Rule Book
Revised February 2013
**Necessary Materials**  
1. Ribbons- plus extras in case of divided classes  
2. Numbers- with strings or pins if needed  
3. Judge’s Cards- with class specifications or at least notepaper  
4. Poster board or white board for drawing out patterns  
5. Extra class lists and entry forms and adequate pens for making entries  
6. Restroom facilities  
7. Watering facilities  
8. First Aid: both horse and human, either on call or on the grounds  
9. Adequate public address system  
10. Stop watch if time classes are offered  
11. Measuring stick if height classes are offered  
12. Food should be available to exhibitors and spectators

**Paperwork**  
1. Prize list or class list should include:  
   a. Name, date, starting time and location of show  
   b. Directions to show grounds  
   c. Secretary’s name, address and phone  
   d. Name of judges  
   e. List of classes and descriptions, including any special equipment or requirements.  
   f. Statement requiring proof of current negative Coggins, rabies vaccination recommended and any other state health regulations or requirements.  
   g. Schedule of classes  
   h. Local rules of show  
   i. Entry fees  
   j. Post entry fees  
   k. Helmet rule  
   l. Animal abuse rule  
   m. Availability of food and water  
   n. Statement that inquiries must be addressed to steward of show committee. The judge shall not be approached directly  
   o. Specific for state the show is held in Massachusetts. Equine Liability Disclosure Sign must be posted at show
2. Entry blank should list at least the following:
   a. Exhibitor’s name, date of birth, address, phone, 4-H club affiliation and email address
   b. Signatures of exhibitor, parent or guardian
   c. Horse’s name, age, height, owner, beginning date as a 4-H project
   d. Provision for classes to be entered
   e. Liability clause

Program (optional) for distribution at the show – Information that may be included:
1. Map of show grounds
   a. Location and designated names or numbers of rings and trail course
   b. Location of warm up ring
   c. Location of secretary’s stand
   d. Location of food booth and water
   e. Location of bathroom facilities
2. Schedule of classes in each ring and trail course
3. Sponsorships and advertisements

Financial Records
It is imperative that precise and comprehensive records of income and expenses be kept for accountability and to assist others in organizing future shows.

Expenses
1. Rental of grounds
2. Rental of equipment, i.e. sound systems, obstacles, jumps, and gymkhana
3. Class list and program printing
4. Postage
5. Liability and accident insurance
6. Awards
7. Judges fees and expenses.

Receipts
1. Sponsorships, advertising, and contributions
2. Sale of the program
3. Food concessions
4. Entry fees
5. Ticket sales
6. Stall fees

Profit and Loss Statement of Show

Facilities
A. Ring
   a. Should be large enough and adequately fenced in to ensure maximum safety. Suggested size is 100 by 200 feet.
   b. Also suggested are two ring gates for “in” and “out” gates
   c. Should be level, normally dry, recently mown.
B. Warm up Area
   a. For safety reasons, it is strongly recommended that the warm-up area be designated and separate from spectator and/or parking area.
   b. Must be supervised by an adult designated by show committee
   c. Warm up fences must be marked to be jumped from only one direction

C. Parking area should be adequate for both exhibitor and spectator parking.

D. Spectator and food booth areas should be closed to horses.

E. Restrooms should be adequate for attendees and clearly marked.

F. Water supply should be readily available, in adequate supply and well marked.

G. Other recommended equipment and materials:
   1. An extra supply of entry forms, medical release forms, incident forms, etc. for use at the show
   2. Jumps and obstacles
   3. Officials booth
   4. Fitting and showmanship scorecards and master score sheet
   5. Score sheets
   6. Secretary’s records
   7. Trophies, ribbons, and awards
   8. Bell or whistle and calculator for timed and/or scored classes
   9. Ring drag and watering device.

**Time Schedule**

A. Starting promptly is a must

B. The announcer should move the show forward by announcing:
   a. General information and rules as necessary
   b. Class and exhibitor information
   c. “On deck” status for next class
   d. Awards
   e. Next class entering the ring

C. Cooperation between announcer, ringmaster, gate people will prevent delays

D. Exhibitors should be prepared to enter the ring as soon as the previous class leaves.
**Class Schedule**
A. Fitting and Showmanship classes should be scheduled before performance classes.

B. Alternate age classes so that exhibitors will not have to show in consecutive classes.

C. Classes that use obstacles and jumps should be consecutive and planned to follow a break, such as lunch, so there will be no wasted time setting up.

**Timers**
A. It is recommended that electric timers be used in all timed events

B. If stopwatches must be used, at least two watches should be used to record time for each other.

**Insurance Information for Horse Shows, Clubs, Events**
1. An accident year-round insurance coverage plan is available through some insurance companies to members and leaders of organized 4-H clubs for a minimal fee. It is suggested that this insurance be purchased for all 4-H Special Interest Horse clubs. Information is available at County or State Extension Offices.

2. It is recommended that members, parents, Extension Educators and any other person involved directly with horses and horse events check their personal insurance policies for liability coverage.

3. The show management should be acutely aware of the necessity for adequate insurance coverage for any liability arising from incidents, which could occur at horse shows.

   In addition to the actual coverage for the show itself, the Show Committee should require that all independent contractors, including concessionaires, be required to provide evidence that they have Workmen’s Compensation Insurance and Public Liability in force for the duration of the show or event.
### SUMMARY OF UNIFORM SCORECARD
#### FOR 4-H HORSE SHOW
#### FITTING AND SHOWING CONTESTS

**POINTS**

#### A) APPEARANCE OF ANIMAL

<table>
<thead>
<tr>
<th>Item</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Condition</td>
<td>15</td>
</tr>
<tr>
<td>2) Grooming</td>
<td>15</td>
</tr>
<tr>
<td>3) Trimming/Braiding/Banding</td>
<td>05</td>
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<tr>
<td>4) Tack</td>
<td>05</td>
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</table>

#### B) APPEARANCE OF EXHIBITOR

<table>
<thead>
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<th>Item</th>
<th>Points</th>
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<tbody>
<tr>
<td></td>
<td>10</td>
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</table>

#### C) SHOWING ANIMAL IN THE RING

<table>
<thead>
<tr>
<th>Item</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Leading</td>
<td>15</td>
</tr>
<tr>
<td>2) Posing</td>
<td>15</td>
</tr>
<tr>
<td>3) Showing Animal to Best Advantage</td>
<td>10</td>
</tr>
<tr>
<td>4) Poise, Alertness, Attitude</td>
<td>10</td>
</tr>
</tbody>
</table>

**TOTAL POINTS**

<table>
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<tr>
<th>Points</th>
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<td>100</td>
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</table>

#### PLACING WHEN USING ONE JUDGE

- Blue: (90-100)
- Red: (80-89)
- White: (79 and below)

**Explanation of Danish System of Scoring**

Danish System is designed to individually score contestants on the merits of their performance. Each individual competes against the criteria designated in the rule book under “class description”. Competitors **DO NOT** compete against each other so much as they compete against a theoretical perfect performance. The judge must determine what percent of perfect the competitor performed.

**Differences between Fitting & Showmanship and Performance Classes**

**Fitting and Showmanship** - A perfect score is 100%.

- If the contestant performed 90% perfect or better, he/she scores a Blue (grade A) Danish ribbon.
- If his/her score is between 80-89% perfect, he/she receives a Red (grade B) Danish ribbon.
- If his/her score is between 79% perfect or below he/she scores a White (grade C) Danish ribbon.
The actual numerical score the judge awards each competitor is used as the show point score for that class. NOTE: The percentage (%) is different for two judges scoring.

**Performance Classes** - Performance classes are scored against a perfect score of 50.

The judge must determine what level the competitor performed at.

If the judge determines the rider performed:

A 90% or better ride scores 45 show points and a Blue (grade A) Danish ribbon.

An 80-89% ride scores 30 show points and a Red (grade B) Danish ribbon.

A 79% or below ride scores 15 show points and a White (grade C) Danish ribbon.

**Definition of Show Rosettes**

Shows may award Danish ribbons, show rosettes, or both. Show rosettes are the multi-streamer ribbons usually awarded at a regular horse show. They are colored Blue - 1st, Red - 2nd, Yellow - 3rd, White - 4th, Pink - 5th, and Green 6th.

When awarding show rosettes at a 4-H show, they may be given in addition to the Danish ribbons. The Danish ribbons denote the personal achievement of each individual competitor and the show rosettes place them according to their numerical score, first through sixth. Occasionally the highest scoring rider receives a Red or White Danish ribbon. In this case the show rosettes are still awarded starting with the blue and working down as in any other class, regardless of what color Danish ribbon the competitor received.

The awarding of rosette ribbons 1-6 should be given in numerical order 1-6 of the top six highest scores on the judge’s card.
Assumption of Risk and Release

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__________________________________________  ______________________________________
Print Name of 4-H Member                                Signature of 4-H Member

__________________________________________  ______________________________________
Print Name of Parent or Guardian                        Signature of Parent or Guardian

(If 4-H member is under 18, must be signed by parent or guardian having major custody of the minor)

Address of 4-H Member:  __________________________________________________________
                        __________________________________________________________
                        __________________________________________________________

Phone Number:  __________________________________________
                __________________________________________
                __________________________________________

Date:   ____/____/____

New England 4-H Rule Book
Revised February 2013
WAIVER OF CLAIMS AND RELEASE FROM LIABILITY

The undersigned, in consideration of being permitted to voluntarily participate in the State 4-H Horse Show on __________________ held at __________________, does hereby release and waive on his/her own behalf and on behalf of his/her heirs and legal or personal representatives all past, present and future claims or demands against the University of ______ System, its trustees, employees, students, volunteers and agents and any official sponsor of the Event, arising from such participation including loss and/or damage to property, or bodily injury, including death.

The undersigned states that he/she is aware that participation in the Event includes dangerous and hazardous activities and he/she assumes responsibility for any and all loss and/or damage to property, or bodily injury, including death, however caused, resulting from or in any way connected with participation in these activities.

The undersigned states that he/she is of legal age and is competent to sign this Waiver of Claims and Release from Liability and that he/she has read and understands all of the provisions herein contained.

Date: ___/___/____

Signature: __________________________________________
Release of Liability Statement for Shows and Events: Adjustable

I understand the risks, hazards and dangers inherent in this equine activity including the possibility of injury or death. I agree for myself and my heirs to release and hold harmless, defend and indemnify the University of [blank], Cooperative Extension, its trustees, officers, agents, employees and volunteers and activity’s judges and stewards from and against all claims, demands, action and causes of action as a result of personal injury, death, or property damage sustained by me or others as a result of my participation. I bring my animals at my own risk and I am aware of the hazards associated with participation and with the handling of equine animals. I will be financially responsible for physical or financial damage done by my animals or myself to another person or property.
SAMPLE 4-H HORSE SHOW ENTRY FORM

Name of show: ________________________________  
Date: ___/___/____

Location: ________________________________  
Time: __________________

Name: __________________________________  
Date of birth: ____/____/____

Street: ____________________________________

Town: _____________________________________

Zip: __________________

County: ___________________

4-H Horse Club you belong to: ___________________________________________

Phone: (___) _____--_________

E-mail: ____________________________________________

Check one:

□ Beginner
□ Advanced Beginner
□ Junior (9-14 as of January 1, 200__)  
□ Senior (14-19 as of January 1, 200__)

Name of horse/pony: ________________________________________________

Height of horse/pony: ___________  
Age of horse/pony: ______________________________

Date horse/pony became your 4-H project: _____/_____/_____

Check those that apply:

□ Owned by exhibitor
□ Leased
□ Shared project

Entries must be postmarked by (date) _____/_____/_____. A post entry fee applies to all entries not postmarked by (date) _____/_____/_____.

Send entries to: Name of Show Secretary  
Address of Show Secretary

Under Massachusetts law, an equine professional is not liable for an injury to or death of a participant in equine activities resulting from the inherent risks of equine activities pursuant to Section 2D of Chapter 128 of the General Laws.

I am entering the classes indicated on the back of this page at my own risk. I agree to follow all rules and regulations of this show. I further agree to make no claim against any organization, committee or person connected with this show for any damage to animals, person, or property.

__________________________________
Signature of exhibitor

A copy of a negative Coggins Test must accompany each entry. Coggins Test must be dated within twelve months of the show date. While not required, it is strongly recommended that all equines be vaccinated for rabies, tetanus, and EEE within one year of the show.

New England 4-H Rule Book  
Revised February 2013
4-H HORSE SHOW
Add/Scratch Form

Horse #:____________________________  Horse’s Name: ___________________________

Rider’s Name: ______________________________________

Add Class (number and name): _________________________________

Scratch Class (number and name): _________________________________

___________________________________  ____/____/____
Signature                                Date

OFFICE USE ONLY

Entry Fee........................... $__________
Amount paid .........................$__________  □ Cash  □ Check

BALANCE DUE ..................... $__________
### 4-H Judge Evaluation Form

To be filled out and submitted by the horse show committee only. This form will be available to all 4-H horse show committees and will be considered public information.

Judges name: ________________________________________________________________

Name of Show: ________________________________________________________________

Division(s) judged: ____________________________________________________________

Number of classes judged: ______________ Date of show: _____/_____/_____

*Use the following scale to rank the judge: 1 = unsatisfactory 2 = poor 3 = average 4 = good 5 = excellent*

<table>
<thead>
<tr>
<th></th>
<th>JUDGE ARRIVED ON TIME AND COMPLETED CLASSES ON A TIMELY BASIS.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<td>1</td>
<td>2</td>
<td>3</td>
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<td>COMMENTS:</td>
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<thead>
<tr>
<th></th>
<th>Judge knew and applied Massachusetts 4-H horse show and/or USEF rules while judging.</th>
<th>1</th>
<th>2</th>
<th>3</th>
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<td>1</td>
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<tr>
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<th>Judge made competent decisions based on approved 4-H and/or USEF rules.</th>
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<th>2</th>
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<table>
<thead>
<tr>
<th></th>
<th>Judge was helpful and polite to youth.</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<td>2</td>
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<td>COMMENTS:</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>If judge did station Fitting and Showmanship, which Station?</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<td>1</td>
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<td>COMMENTS:</td>
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<table>
<thead>
<tr>
<th></th>
<th>Would you hire this judge again?</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>6</td>
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<td>COMMENTS:</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Does this evaluation include feedback from youth, parents and others attending the show?</th>
<th>Yes</th>
<th>No</th>
</tr>
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<tbody>
<tr>
<td>7</td>
<td></td>
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<tr>
<td></td>
<td>COMMENTS:</td>
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</table>

Name of county: ________________________________________________________________

Show committee representative: ________________________________________________

Address: ____________________________________________________________________

Are you willing to be contacted by other 4-H horse show committees about this judge?  □ Yes  □ No

Please return this form to:

---

New England 4-H Rule Book
Revised February 2013
4-H HORSE SHOW PROTEST FORM

To initiate a formal protest, this form must be completed and filed with the show secretary before the end of the show. A $50.00 hold fee must accompany this protest and will be returned if the protest is upheld. In the event that the protest is not upheld, the protest hold fee reverts to the show treasury.

Name of Show: ________________________________________________________________
Location: ____________________________________________________________ Date: _____/_____/_____

This protest is made by:  ❑ Rider/Handler  ❑ Owner  ❑ Judge/Show official
❑ Trainer  ❑ Parent
❑ Club Leader  ❑ Parent
❑ Other: ________________________________

Name of person filing protest: _________________________________________________
Address: _________________________________________________________________

Name of party being protested: _______________________________________________
Address: _________________________________________________________________

Date of alleged violation:  _____/_____/_____

Description of alleged violation:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

To be completed by show committee:  ❑ Protest not upheld
❑ Protest upheld

Action taken if protest upheld:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
4-H Horse Program Accident/Injury Report Form

Please complete the applicable sections of this form to the best of your knowledge. This report should be filled out by the steward, or a designated event official.

Event name: ___________________________ Location: ___________________________

Date of accident: _____/____/____ Time of accident: _______

Participant’s name: ___________________________ Exhibitor’s #: _______

Address: ___________________________________________ Phone: (____)__________

Town: ___________________________ State: ______ Zip: ______

Category: 
- Rider
- Horse
- Spectator
- Official
- Other__________________________

Person Injured: 
- Male
- Female
- Age

Horse Injured: 
- Mare
- Gelding
- Stallion
- Other__________________________

Breed: ___________________________

Color: ___________________________

Age: ___________________________

Treatment Level: 
- On-site
- None
- Refused*
- Transported**
- Other__________________________

Treatment given by: 
- EMT/Paramedic
- Physician
- Veterinarian
- Other

List of names of anyone who treated the injury: ___________________________________________

Parts of body affected: _____________________________________________________________

Nature of injury (cut, fracture, etc.): ____________________________________________________

Cause of Injury (describe how it happened, who was involved, what was done):

_________________________________________________________
_________________________________________________________
_________________________________________________________
_________________________________________________________

Protective equipment worn: _________________________________________________________

Other relative circumstances (footing, weather, etc.): _________________________________

_________________________________________________________
_________________________________________________________
_________________________________________________________

Form completed by: __________________ Title: ___________________________ Phone: ___________

Address: ___________________________________________ Phone: ___________________________

If you wish to provide additional information, please use reverse side of this form.

* If treatment is refused, a “Release from Responsibility Form must be completed.

** If the injured party is transported, a 4-H Incident Report must also be completed and filed with the state 4-H office.

New England 4-H Rule Book
Revised February 2013
When mounted or driving, all 4-H participants must wear an ASTM/SEI approved helmet with straps properly fitted and fastened.
Horses are not allowed to be kept in or tied to trailers that are not attached to tow vehicles.
Cruelty to or the abuse of an animal, including the excessive use of a whip or other implement, by any person at a 4-H event will result in immediate dismissal from the grounds. All class fees will be forfeited.
The Show steward is the one to be approached with questions, NOT the judge.
**HUNTER HACK**

CLASS # ________

CREDIT: * Style Over Fences  
* Even Hunting Pace  
* Way of Going  
* Flat Work  
* Manners

PENALTIES: Same as Working Hunter

JUMP HEIGHTS: _____ ft _____ inches TO _____ ft _____ inches

FAULTS:  
* Being on Wrong Lead  
* Excessive Speed  
* Excessive slowness  
* Breaking gait  
* Failure to take the called for gait  
* Stumbling or falling  
* Head carried too high or too low  
* Nosing out or flexing behind vertical  
* Opening Mouth excessively

<table>
<thead>
<tr>
<th>ENTRY #</th>
<th>JUMPS (____%)</th>
<th>FLAT WORK (____%)</th>
<th>SCORE</th>
<th>PLACE</th>
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AWARDS

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New England 4-H Rule Book  
Revised February 2013
WESTERN RIDING SCORE SHEET

Judge: ____________________________ Date: _____/____/_____

Event: ____________________________ Class: ____________________ Pattern: _______________

Maneuver Scores: ♦ -1 ½ Extremely Poor ♦ -1/2 Poor ♦ +1/2 Good
♦ +1 ½ Excellent ♦ -1 Very Poor ♦ -0- Average
♦ +1 Very Good

Penalty 5: Out of lead beyond next designated change (complete failure to change), Blatant disobedience (kick out, buck).
Penalty 3: Break of gait at lope, Simple lead change, Out of lead prior to or after the marker. Extra change, Starting pattern out of lead, Not performing gait or stopping within 10 feet, Failure to start lope within 30 feet of log in patterns 1 and 3. Break of gait at walk/jog for more than 2 strides.
Penalty 1: Break gait at walk/jog up to 2 strides, Hit/roll log, Out of lead more than for 1 stride up to the marker, Split log.
Penalty ½: Tick log, Hind legs skipping or coming together, non-simultaneous change.

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<thead>
<tr>
<th>W/O ENTRY #</th>
<th>MANEUVER DESCRIPTION</th>
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New England 4-H Rule Book
Revised February 2013
NRHA JUDGES SCORE CARD

Judge: ______________________________ Date: _____/____/_____
Event: ______________________________ Class: ____________________ Pattern: _______________

Maneuver Scores: ♦ -1 ½ Extremely Poor ♦ -1/2 Poor ♦ +1/2 Good ♦ +1 ½ Excellent
♦ -1 Very Poor ♦ -0- Average ♦ +1 Very Good

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Judges Signature__________________________________________
### WESTERN TRAIL

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<tr>
<th>TRAIL</th>
<th>GOOD</th>
<th>MINOR FAULTS</th>
<th>MAJOR FAULTS</th>
<th>ELIMINATION</th>
</tr>
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<tbody>
<tr>
<td>Walk (on the course)</td>
<td>SEE WESTERN PLEASURE CHART</td>
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#### CONTROL OBSTACLES

- Gates
- Back throughs
- Side passes
- Turns on the forehand and/or quarters
- Serpentes

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<th></th>
<th>Smooth</th>
<th>Good position</th>
<th>Responsive to aids</th>
<th>Slight touches</th>
<th>Slant side</th>
<th>Passes</th>
<th>Wide positions</th>
<th>Slow response</th>
<th>Poor head position</th>
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- Knock down of elevated elements
- Stepping out of continuing elements
- Losing gate
- Fussiness and extreme tension
- Refusals
- Pulling rather than pushing gate
- Off Course – NO SCORE

#### AGILITY OBSTACLES

- Jumps, walk-overs
- Trot or lope
- Cavaletts
- Bridge
- Tires

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<tr>
<th></th>
<th>Attentive</th>
<th>Careful</th>
<th>Willing</th>
<th>Slight touches</th>
<th>Poor jumping form</th>
<th>Too hesitant</th>
<th>Failure to stay on center lines</th>
<th>Knockdowns</th>
<th>Refusals</th>
<th>Failure to maintain gaits</th>
<th>Off side of bridge</th>
<th>Missing tire completely</th>
<th>Off Course – NO SCORE</th>
</tr>
</thead>
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- Knockdowns
- Refusals
- Failure to maintain gaits
- Off side of bridge
- Missing tire completely

#### CALMNESS

- ???
- ???
- Brush
- Plants
- Carrying
- Objects
- Daily and drag with rope

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<tr>
<th></th>
<th>Steady going</th>
<th>Alert</th>
<th>Careful but willing</th>
<th>Tense over or through obstacles</th>
<th>Nervous when carrying objects or working rope</th>
<th>Jumping over or stampeding through obstacles</th>
<th>Spooking when carrying objects or working rope</th>
<th>Losing rope</th>
<th>Refusals</th>
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- Jumping over or stampeding through obstacles
- Spooking when carrying objects or working rope
- Losing rope
- Refusals
- Off Course – NO SCORE

#### GENERAL

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<tr>
<th></th>
<th>Two hands on reins (exception: snaffle/hackamore horses)</th>
<th>More than one finger between split reins</th>
<th>Fingers between closed reins</th>
<th>Fall of horse or rider</th>
<th>Illegal equipment</th>
<th>Bleeding mouth</th>
<th>Cueing horse in front of cinch</th>
<th>Failure to attempt prescribed course</th>
<th>Lameness</th>
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- Two hands on reins (exception: snaffle/hackamore horses)
- More than one finger between split reins
- Fingers between closed reins
- Fall of horse or rider
- Illegal equipment
- Bleeding mouth
- Cueing horse in front of cinch
- Failure to attempt prescribed course
- Lameness
## WESTERN PLEASURE

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<th>MAJOR FAULTS</th>
<th>ELIMINATION</th>
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<tr>
<td>WALK</td>
<td>• Ground covering</td>
<td>• Slow</td>
<td>• Nervous</td>
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<td></td>
<td>• Flat footed</td>
<td>• Disinterested</td>
<td>• Jogging</td>
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<td>• Good attitude</td>
<td>• Not attentive</td>
<td>• Not walking</td>
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<tr>
<td>JOG</td>
<td>• Easy riding</td>
<td>• Too slow</td>
<td>• Not performing a two-beat jog</td>
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<td></td>
<td>• Good motion</td>
<td>• Too fast</td>
<td>• Failing to jog both front and back</td>
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<td>• Consistent</td>
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<td>• Hard or rough riding</td>
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<td>• Steady</td>
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<td>LOPE</td>
<td>• Easy riding</td>
<td>• Too slow</td>
<td>• Wrong lead pulling</td>
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<td></td>
<td>• Good motion</td>
<td>• Too fast</td>
<td>• Not performing three-beat lope</td>
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<td></td>
<td>• Consistent</td>
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<td>• Hard or rough riding</td>
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<td>• Steady</td>
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<td>• No increase in speed</td>
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<td>EXTENDED JOG</td>
<td>• Easy riding</td>
<td>• Inconsistent</td>
<td>• Breaking gaits</td>
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<td>• Good motion</td>
<td>• Speed</td>
<td>• Pulling</td>
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<td>• Consistent</td>
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<td>• Steady</td>
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<td>• No increase in speed</td>
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<td>BACK</td>
<td>• Proper flexion</td>
<td>• Hesitant</td>
<td>• Throwing head</td>
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<td>• Readily responsive</td>
<td>• Not backing straight</td>
<td>• Gaping</td>
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<td>• Back in straight line</td>
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<td>• Pulling, not backing</td>
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New England 4-H Rule Book
Revised February 2013
EXAMPLES OF OBSTACLES

Back-up

T Obstacle

L Obstacle

U-Turn

Bridge

Single Parallel Rails

Twist with Cones

vehicle wheel tracks
horse tracks
SUGGESTED LIST OF GYMKHANA EVENTS

From the National Horse and Pony Youth Activities Council publication Gymkhana Guidelines

NOTE: Rules regarding horse and rider equipment, tack, appointments, and penalties should be adhered to as set down in the New England 4-H Horse Show Rules and Guidelines Book.

Balloon Busting Balloon Race Balloon Spearing Boot Race Broomstick Polo Flag Race Cowhide Drag Ribbon Race Egg and Spoon Race Flag Race Keyhole Race Wheelbarrow Race Skijoring Ring Toss Tumble Tubbing Slalom Musical Chairs Old Clothes Race Pole Bending Pony Express Race Potato Race Ring Spearing Rock and Roll Rescue Race Roping the Sack Sack Race Tennis Ball and Racket Race Saddling Race Trailer Race Open End Barrel Race Tire Race Walk and Lead Race

Arena Race Bareback Rescue Bareback Relay Baton Relay Boot Race Cloverleaf Barrel Race Cowhide Race Figure 8 Stake Race Five Barrel Race Flag Race Four Man Relay Horseshoe Scurry Texas Barrels Three Barrel Flag Race Trail Race Wheelbarrow Race Keyhole Race Musical Chairs Musical Pairs Pole Bending Pony Express Potato Race Quadrangle Stake Race Rescue Race Ring Spearing Sack Race Saddle, Bridle and Go Saddling Race Scurry (individual or by pairs) Six Man Posse Relay Slow Horse Race Sweetheart Race

NOTE: The rules and conditions for all the above listed events are found in the book “Games on Horseback” by Chan Bergen, available from The Western Horseman magazine, Colorado Springs, Colorado.

NOTE: The rules and conditions for the events listed above are found in Pacific Northwest Games Rules available from Western Horsemen of Oregon or Washington State Horsemen, Inc.
# 4-H FITTING & SHOWMANSHIP Scorecard

**Exhibitor’s #__________**

<table>
<thead>
<tr>
<th>Points</th>
<th>A. Appearance of Animal</th>
<th>40</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Condition</td>
<td>15</td>
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<tr>
<td></td>
<td>2. Grooming</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>3. Trimming &amp; Braiding</td>
<td>5</td>
</tr>
</tbody>
</table>
|        | 4. Tack                 | 5  |  Sub-total  
|        |                         |    |  

**B. Appearance of Exhibitor**

(This score is done by the Showmanship judge when using the 2 judge system)

<table>
<thead>
<tr>
<th>Points</th>
<th>10</th>
</tr>
</thead>
</table>
|        | Sub-total  
|        |    |  

**C. Showing in the Ring**

<table>
<thead>
<tr>
<th>Points</th>
<th>50</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Leading</td>
</tr>
<tr>
<td></td>
<td>2. Posing</td>
</tr>
<tr>
<td></td>
<td>3. Showing Animal to Best Advantage</td>
</tr>
</tbody>
</table>
|        | 4. Attitude, Alertness & Poise | 10 |  Sub-total  
|        |                         |    |  

**GRAND TOTAL**  

90-100 = Blue  
80-89 = Red  
79 & below = White  

---

# 4-H FITTING & SHOWMANSHIP Scorecard

**Exhibitor’s #__________**

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|        | 4. Tack                 | 5  |  Sub-total  
|        |                         |    |  

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</thead>
</table>
|        | Sub-total  
|        |    |  

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<td>3. Showing Animal to Best Advantage</td>
</tr>
</tbody>
</table>
|        | 4. Attitude, Alertness & Poise | 10 |  Sub-total  
|        |                         |    |  

**GRAND TOTAL**  

90-100 = Blue  
80-89 = Red  
79 & below = White  

---

New England 4-H Rule Book  
Revised February 2013
# FITTING & SHOWMANSHIP
## UNIFORM EQUINE SCORECARD

### POINTS LISTED BELOW:

<table>
<thead>
<tr>
<th></th>
<th>15</th>
<th>15</th>
<th>5</th>
<th>5</th>
<th>10</th>
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</thead>
<tbody>
<tr>
<td>#</td>
<td>Condition</td>
<td>Grooming</td>
<td>Trim &amp; Braid</td>
<td>Tack</td>
<td>Appearance Exhibitor</td>
<td>Leading</td>
<td>Posing</td>
<td>Showing To Best Advantage</td>
<td>Poise Attitude Alertness</td>
</tr>
</tbody>
</table>

New England 4-H Rule Book
Revised February 2013
## SUGGESTED HORSEMANSHIP CRITERIA

Riders will be judged on position including seat, hands, legs, ability to control and show horse, and the communication between rider and horse.

<table>
<thead>
<tr>
<th>POSITION</th>
<th>GOOD</th>
<th>MINOR FAULTS</th>
<th>MAJOR FAULTS</th>
<th>POSSIBLE ELIMINATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hands</td>
<td>Quiet, light hands positioned above withers</td>
<td>Unsteadiness</td>
<td>Heavy hands</td>
<td>Excessive, inhumane use of aids or equipment</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Incorrect position</td>
<td>Constant bumping</td>
<td>Fall of horse or rider</td>
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<td></td>
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<td></td>
<td>Touching horse or saddle</td>
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<td>Horse’s mouth gaping</td>
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<tr>
<td>Legs</td>
<td>Secure position with heel positioned under hip, lower than toe</td>
<td>Uneven stirrups</td>
<td>Excessive use of legs</td>
<td>Illegal equipment</td>
</tr>
<tr>
<td></td>
<td>Legs quiet and close, giving subtle and effective cues</td>
<td>Motion in legs</td>
<td>Loss of contact between leg and saddle, foot and stirrup</td>
<td>Incomplete pattern</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Insufficient weight in stirrups</td>
<td>Loss of stirrup</td>
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<td></td>
<td></td>
<td>Incorrect position</td>
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<tr>
<td>Seat</td>
<td>Maintains center of balance</td>
<td>Sitting off center</td>
<td>Excessive body motion</td>
<td>Off course or knocking over markers</td>
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<tr>
<td></td>
<td>Maintains contact with saddle</td>
<td>Sway or round back</td>
<td>Popping out of saddle</td>
<td></td>
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<tr>
<td></td>
<td>Correctly uses seat to cue</td>
<td>Losing center of balance</td>
<td></td>
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<tr>
<td>Control</td>
<td>Maintain horse in good form at consistent gaits</td>
<td>Breaking from gait</td>
<td>Failure to perform requested maneuver</td>
<td>Passing on wrong side of markers</td>
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<tr>
<td></td>
<td>Flying lead changes correct</td>
<td>Not standing quietly</td>
<td>Missing leads or partial lead changes</td>
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<td></td>
<td></td>
<td>Simple lead changes</td>
<td>Backing crooked</td>
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<td>Inconsistent gait or maneuver</td>
<td>Break of gait at lope</td>
<td>Incorrect order of maneuvers</td>
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<td></td>
<td></td>
<td>Break of gait at walk or jog</td>
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<tr>
<td>Precision</td>
<td>Performs maneuvers at designated areas</td>
<td>Anticipating signals</td>
<td>Performing maneuvers more than one length from marker</td>
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<tr>
<td></td>
<td>Accurate and smooth performance pattern</td>
<td>Performing maneuvers within one length of marker</td>
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<tr>
<td>Obedience</td>
<td>Horse willingly and promptly performs maneuvers at request of rider</td>
<td></td>
<td>Wringing tail or kicking out</td>
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<td>Tossing head</td>
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4-H TRAIL CLASS
Individual Scorecard

Show: ________________________ Date: ____/____/____
Class #: ____________ Entry #: ____________

A. Obstacles (minimum 6, maximum 16):

<table>
<thead>
<tr>
<th>Category</th>
<th>Possible Points</th>
<th>Points Earned</th>
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<tbody>
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<td>SUB-TOTAL:</td>
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</table>

B. Cleanliness of horse, tack and rider 5

C. Performance:
- Attitude – willingness to do obstacles 10
- Manners – response to rider 10
- Gaits – walk, trot/jog, canter/lope 15

SUB-TOTAL:  

TOTAL POINTS EARNED:

Judges signature: _______________________________________________
Show: ______________________  Date: ____/____/____
Class #: ____________  Entry #: ___________

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SUB-TOTAL:

TOTAL POINTS EARNED:

Judges signature: __________________________________________
**UNIFORM TRAIL SCORECARD**

_______________________________________ HORSE SHOW

CLASS #: __________

DATE: _____/____/____

NAME: ___________________________________________

JUDGE: ___________________________

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<th>ATTITUDE</th>
<th>MANNERS</th>
<th>GAITS</th>
<th>TOTAL</th>
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New England 4-H Rule Book
Revised February 2013
Show: ____________________  Date: ___/___/___
Class #: ____  Judge: _________________________

PLACINGS

1. ____________________
2. ____________________
3. ____________________
4. ____________________
5. ____________________
6. ____________________
7. ____________________
8. ____________________
9. ____________________
10. ____________________

Judges Signature: _____________________________
Show: ___________________  Date: __/__/___
Class #: ___   Judge: ________________________

PLACINGS

1. __________________________
2. __________________________
3. __________________________
4. __________________________
5. __________________________
6. __________________________
7. __________________________
8. __________________________
9. __________________________
10. __________________________

Judges Signature: _____________________________
# 4-H Horse Show Entry Form

<table>
<thead>
<tr>
<th>RIDER LEVEL</th>
<th>RIDER'S NAME</th>
<th>AGE</th>
<th>HORSE'S NAME</th>
<th>4-H COUNTY</th>
<th>CLASSES ENTERED</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
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<table>
<thead>
<tr>
<th>Total Entry Fees</th>
<th>$</th>
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</thead>
<tbody>
<tr>
<td>Refundable # fee</td>
<td>$</td>
</tr>
<tr>
<td>Total Due at Entry</td>
<td>$</td>
</tr>
</tbody>
</table>

### PLEASE PRINT:

- **Name:** ________________________________
- **Address:** __________________________________________
  __________________________________________
- **Date of Birth:** _____/_____/_____
- **4-H Club Name:** ______________________________
- **County:** ______________________________________
- **Phone:** _________________________________
- **E-mail contact:** ___________________________

- **Have you ever attended Eastern States?** ☐ Yes ☐ No

### Participation level at ESE:

- ______________________________

### Signature:

- __________________________________________

### Parent signature if under 18:

- __________________________________________

---

**Show fees are** per class or for the day.

- Please make **check** or **money order** out to:

**Mail** entries and fees to:

**Mail** entries and fees to:

(NO PHONE OR E-MAIL ENTRIES PLEASE)

- **Current Approval Form Attached** ☐ Yes ☐ No

**NUMBER ASSIGNED:** __________

- **If yes, when:** _____/_____/_____

- **How many times:** _____

- **ESE Program (Horse, Beef, Dairy, etc.):** ________________

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New England 4-H Rule Book  
Revised February 2013
Designee for 4-H Horse Show Participant

Name of Participant: __________________________________________

I __________________________ give __________________________
my permission to act and speak on my behalf for the above
participant during the ________________________________
4-H Horse show on __________________________ in ____________
This permission is granted due to my inability to be present
for this 4-H activity. This permission includes all safety
issues related to above named participant and their equine
in use at the above activity. If above named person deems it
necessary to have someone other than my child ride the
equine for safety reasons then I grant my permission for this
to happen.

Signed ______________________________
(Custodial parent or guardian of named participant)
Date ________________________________

The above signature and permission is valid only for the
duration of the above named 4-H Horse Show.