



# CONNECTICUT 4-H RECORD KEEPING



## CONSUMER & FAMILY SCIENCES PROJECT RECORD Clothing/Textiles/Home Arts

Name \_\_\_\_\_ Years in Project \_\_\_\_\_ 4-H Program Year \_\_\_\_\_

Please check what you selected as your project area. Use a separate Record Sheet for each of the project areas listed here.

\_\_\_\_ Home Environment/Home Arts      \_\_\_\_ Clothing & Textiles

**PROJECT GOAL** Setting goals and then checking progress on the attainment of those goals is an important part of 4-H. Complete the first two boxes at the beginning of the year. Complete the last two boxes before you turn in your Record Book.

Set a goal related to your project.	
How will you reach your goal? This is your action plan to attain your goal. Be specific and list each step needed to reach your goal.	
Did you accomplish your goal? Write about any assistance you received to reach your goal. If you didn't accomplish your goal- what obstacles prevented you from doing so and how did you try to overcome those obstacles?	
For next year . . . How will you change your goal?	

**DESCRIBE YOUR PROJECT** Summarize your project in a few sentences.

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**ITEMS MADE**

<b>Date</b>	<b>Item</b>	<b># Made</b>	<b>Materials Used</b>	<b>Construction Method</b>	<b>Hours Spent</b>	<b>Price Of Ready- Made Similar Item</b>	<b>Comments</b>



**TIME SPENT ON PROJECT** Record the amount of time you spend with your project during the year.

									Total Time/ Per Month	Comments
<b>Oct.</b>										
<b>Nov.</b>										
<b>Dec.</b>										
<b>Jan.</b>										
<b>Feb.</b>										
<b>Mar.</b>										
<b>Apr.</b>										
<b>May</b>										
<b>Jun.</b>										
<b>Jul.</b>										
<b>Aug.</b>										
<b>Sep.</b>										
<b>Total hours</b>										

**PROJECT FINANCIAL STATEMENT**

	<b>Income or Value Added</b>	<b>Expenses</b>	<b>Profit/Loss</b>	<b>Comments</b>
<b>Oct</b>				
<b>Nov</b>				
<b>Dec</b>				
<b>Jan</b>				
<b>Feb</b>				
<b>March</b>				
<b>April</b>				
<b>May</b>				
<b>June</b>				
<b>July</b>				
<b>August</b>				
<b>Sept</b>				
<b>TOTAL</b>				

**YEARLY REVIEW**

List new skills you learned this year.

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What challenges did you encounter in your project? How did you resolve them?

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How will you use what you learned? \_\_\_\_\_

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Review your financial summary. What did you learn? Would you do anything differently? What advice would you give to another 4-H'er in this project?

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**Attach one or two selected photographs or news articles. (optional)**